

Executive for Personnel and Administration

9 April 1947

Chief, Interdepartmental Coordinating And Planning Staff

Mail Service Delays

1. On tracing delays in receiving mail from the War Department, it was found that a registered letter was routed through the Washington City Post Office, thereby causing an additional delay aside from the usual time lags in various mail rooms.

2. Inasmuch as courier service is available between CIG and the various agencies, would it not be more satisfactory for us to arrange with the War Department et al, that all mail should flow direct, rather than be thrown in with that of the general public? I'm sure there must be some shortcut which will insure more prompt delivery.

DONALD EDGAR